The Union of Brunel Students
Hamilton Centre
Brunel University, Kingston Lane
Uxbridge, Middlesex, UB8 3PH
Tel: 01494 601 600
Email: brunelmarketing@bucks.ac.uk

Sales rep: Simon McDowell - direct dial 01494 603 151	**Booking order number:** 8000
Order description:	**Order date:** XX/08/2019

Orders for advertising	
Name:	
Company name:	
Address:	
Postcode:	Telephone:

Invoice address (if different from left)	
Name:	
Company name:	
Address:	
Postcode:	Telephone:

Payment due date (in advance)	Campaign start date:	Campaign end date:	Client PO number:	Order placed on:

Payment method (please tick prefered option)				
Cheque	BACS	Cheque	Sales order	Other - specify

Product ID	Order details	Unit rate	Discount	Total

Invoice number:	Invoice date:	Payment due by:	SUB TOTAL	
			VAT (20%)	
			TOTAL ORDER VALUE	

PLEASE SIGN AND RETURN	
Please print name in full	Please print job title
Signature	Date

By signing this order, the client hereby acknowledges attention has been drawn to the standard terms and conditions of the order(s) as stated and agreed by the client when confirming the order(s). Details of these terms can be found online at **brunelstudents.com/pageassets/whoweare/contact/advertise/TCs-V3.pdf**. **Data protection statement:** the information that you have provided is used to create a contract between the client and The Union of Brunel Students, through Bucks Students' Union. This information is used to track your booking and to let you know about the progress and to be able to invoice once complete. We respect the data you have provided and will never share it with third-parties, without your explicit consent. Full information on our data processing is available to view in our Privacy Statement at **brunelstudents.com/pageassets/cookiesstatement/Student-Data-Privacy-Statement-May-2018.pdf**.