**

**Union Use only**

*Union of Brunel Students*

*Kingston Lane, Uxbridge*

*Middlesex, UB8 3PH*

*Call 01895 269269*

**Remittance Advice:**

**Payee:**

**Details: £ p**

**Total:**

P/Cash number:

Cheque Number:

Date:

1. **Reimbursement Details**

|  |  |
| --- | --- |
| **Payable to** *(Student name and no):* |  |
| **To be collected** *(From SU):* |  |
| **To be sent to** *(Bank details):* | *Name:*  | *Account no:* | *Sort Code:* |

|  |
| --- |
| **Details:** *Please provide the details below – all receipts, invoices, maps, screenshots etc. must be attached separately*  |
| **Date** *(of fixture)* | **Club Name** | **Opposition** *(if applicable)* | **Claiming For:** *Mode of transport (e.g., minibus fuel, personal milage, public transport), match fees, equipment*  | **Amount Claiming** |
| £ | .p |
|  |  |  |  |  |  |
| Total: |  |  |

1. **Your Agreement**

|  |  |
| --- | --- |
| **Name of Sport Club:** | **Date:** |
| **Committee Member Signature:** | **Student Number:** |

1. **Student Activities Use Only**

|  |  |
| --- | --- |
| **Authorised by:** |  |
| **Date Authorised:** | **Code:** |