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**ROLE**

**DESCRIPTION**

**ENVIRONMENT**

**& ETHICS**

**OFFICER**

**Spring 2025**

**Updated: January 2023**

**ROLE DESCRIPTION**

**Position:** Environment and Ethics Officer

**Start date:** 7th July 2025

**End date:** 10th July 2026

**Hours of work:** Part-Time, working 3 hours per week Monday – Friday (with commitment required to work outside regular working days on occasion as required).

**Induction:** 18th August – 22nd August, compulsory

**Responsible to:** Student Voice Manager

**Benefits:**

* Opportunity to develop key leadership and negotiation skills, whilst acting to deliver positive impact on the experience of more than 17,000 student members
* Guest list entry + 1 Guests (you must be present) for Union club nights.
* 40% off Coffee in Locos (in line with staff discount offered at the time) to be eligible for this

**Training:**

* Full weeklong induction and training period
* Access to University training programme
* Role specific learning and development opportunities

**ROLE REQUIREMENTS**

**Requirements:**

* You must currently be enrolled at Brunel University.
* You must be studying for the academic year 24/25 (ideally for the whole year).
* You must be able to attend a remote campaign planning training session in August 2025.
* You must be able to work at least half of 1 day in the Union of Brunel Students office.

**Qualities you need:**

* Empathy.
* Trustworthiness, including honesty.
* Reliability, punctuality, and loyalty.
* Integrity, respect and courtesy.
* Responsibility, including accountability.
* Diligence, perseverance, self-management skills, and self-control.

**You'll need to show:**

* A commitment to promoting equality, diversity and inclusion.
* Excellent written and oral communication skills.
* Cultural sensitivity.
* Experience of building relationships with key stakeholders and decision makers
* The ability to build the trust of community groups
* Negotiation and persuasion skills
* The ability to work as part of a team
* Self-motivation and an ability to use initiative
* Organisational and project-management skills
* Good report-writing ability

**The role entails you to:**

* Research, apply and promote diversity initiatives and share best practice.
* Provide support on equality and diversity issues.
* Assess community needs and promote community cohesion.
* Promote changes within the Union, University and the wider community.
* Liaise with community groups and other relevant organisations.
* Interact with people at all levels and from a range of backgrounds.
* Act in the best interests of all communities at Brunel.

**ROLE RESPONSIBILITIES**

**Responsibilities:**

* As Environmental and Ethics Officer, you will promote environmental sustainability on campus.
* You will form an integral part in securing the Green Impact Award and form part of the Environmental & Sustainability working group.
* You will create 2 innovative campaign that galvanizes Student Membership and promotes social responsibility and sustainability on campus.
* You will inherit the mandatory legacy campaign of Plan It Earth Month campaign and be allowed to choose a supplementary campaign of your choosing, relating to the theme of the environment and ethics.

**Legacy Campaign:**

As the Environmental & Ethics Officer, you will lead the Earth Day campaign in accordance with the Earth Day theme of the year. The objective of each Earth Day campaign is to promote environmental awareness and the conservation of the planet. Earth Day is 22nd April.

**Supplementary Campaign:**

As the Environmental and Ethics Officer, you will be encouraged to create a supplementary campaign that champions the environmental or ethical cause of your choosing.

**KEY CONTACTS**

As the Environment and Ethics Officer, you will work closely with:

* The Welfare and Inclusion President
* The Student Activities President
* The Student Voice Manager
* The Student Activities Manager