

1. Attendance and Apologies

Abdul Basit Khan	Assembly Representative - Civil and Environmental Engineering Department
Ahmad Khalid	Student Assembly Member
Ana Monica Santos Pereira	EU Officer
Archan Raval	VP CBASS
Bashini Addarawalage	Student Assembly Member
Burhan Asif	Student Assembly Member
Daksh Parihar	Assembly Rep Computer Science Department
Dwisha Jain	Assembly Representative - Economics and Finance Department
Eiza Tehreem	Womens Officer
Fardeen Khan	Student Assembly Member
Hussain Mujahid	Student Assembly Member
Jay Gill	Student Assembly Member
Kira Nelson	LGBTQ+ Officer
Mohammad Ashabul Haque	Student Assembly Member
Nida Mushtaq	Student Assembly Member
Nisarg Anil Pawar	Student Assembly Member
Nilay Patel	Assembly Representative - Business School
Shashank Munjunatha	Student Assembly Member
Shyam Pradip Tanna	Assembly Representative - Mechanical and Aerospace Engineering Department
Suraj Shaw	VP CEDPS
Tanmay Sharma	Chair of Student Assembly
Tanvir Akhter Shakib	Environment and Ethics Officer
Umar Abbas	Student Assembly Member
Wiktorija Swoboda	VP CHMLS

Andy Proudfoot	Head of Commercial Operations
Craig Lithgow	Chief Executive
Ruth Sharma	Head of Student Support and Representation
George Blake	Democracy and Student Engagement Coordinator
Vincent Ofori	Democracy and Student Engagement Coordinator
Imogen Atkinson	Student Voice Admin
Megan Staples	Student Voice Admin

Apologies

- Muhammad Hussain
- Sahil Parulekar

2. Minutes of the previous meeting (Thursday 8th December 2022)

- See Appendix 1.

No objections

3. Matters arising

N/A

4. Officer Reports

VP CEDPS – Suraj is working on the ongoing cyber security training campaign and has partnered with different companies to facilitate this. Also Suraj has met with staff members of the university to discuss the new misconduct regulations. **Appendix 2 for full report.**

Question – Will the cybersecurity training from next year be mandatory for everyone?

Suraj – Currently the cyber security training will be mandatory due to the high level of students exposed to scams. The training will involve a range of activities such as faux phishing emails to ensure students are cautious.

VP CHMLS – Wik is still working on the ongoing period campaign and monitoring the stock in the Locos bathroom. She is working on the sexual harassment campaign however there are no current confirmed dates. Wik has also dedicated her time to the teaching excellence framework (TEF). **Appendix 3 for full report.**

VP CBASS – Archan has been partnering with the job shop and the career sector of the university to discuss the lack of placement opportunities, job prospects, and job security. He is also tackling issues surrounding accommodation such as the lack of heating and space. He also noted that the High commission are willing to discuss such issues with the students. **Appendix 4 for full report.**

5. Student matters

- 1- A member of student assembly raised the incident that happened in Faraday Halls the other month and raised the question if there are currently any campaigns surrounding

student safety on campus. Archan explained that there has been misinformation surrounding what happened in Faraday and the university could have communicated what happened in a better way. A local had entered Faraday after leaving the local hospital and self-harmed. Archan also noted that there is a discussion on a campaign surrounding the security on campus and Ruth had raised the way the incident was handled in the student experience and welfare committee. Another Student Assembly member raised the point that the campus is open and some of the doors in halls have been broken for a while. However, the campus is communal and members of the public are allowed to walk through and use the facilities such as the shops and café. Many members of Student Assembly agreed that safety is an issue and there needs to be better security and CCTV.

- 2- A Student Assembly member noted that a lot of students do not feel safe on campus and several the lift on campus do not work. Wik follow-ups that this is a legal problem and if students are willing to submit their names so the accommodation team are aware a multitude of students are affected the issue will hopefully be resolved quicker. It was noted by the Officers that the lift in Chepstow and the library are both not working.

- 3- A student has had issues surrounding Extenuating Circumstances (ECS) and Wiseflow.

4-

Wik told the student to contact the advice service team as they have great connections with the university and are happy to help. Wik also notes that the university is currently undergoing a review of the ECS to help make the process easier and more accessible for students. The person who is conducting the review is separate from the university and is very impartial and wants to help the students.

A member of Student Assembly reports that not many of students are aware of the advice service offered by the Union and that there needs to be more promotion of this.

The Chair asks if there are any more issues that need to be addressing.

- 5- When there are issues surrounding Wiseflow, the collages it's a matter of sincerity whether students are believed. Ruth then posted an email address where students can report issues itservicedesk@brunel.ac.uk
- 6- A Student Assembly member noted that there is no late night food services available on campus. Archan explains that this issue will be further explored later in the agenda.
- 7- The issue surrounding safety on campus was raised again noting the anxiety and concern students faced surrounding the occurrence at Faraday. There was a lot of false information being spread especially on twitter and be it untrue – this was the only information being given to students at the time.

A Student Assembly member also reports that bullying at night time is also an issue on campus. The Chair asks when this occurs and the student notes its typically around 11:30.

Suraj states that the best thing to do when these events happen is to contact security on campus. However, a member notes that no one picks up on the provided emergency number on the back of student ID cards. This was noted by the Officers and will be investigated.

- 8- The poor response from the wellbeing department was raised as a student issue. It was explained that the response timing was horrendous and when there is a reply the response is often dismissive and degrading. Wik notes that if there is evidence of these responses through email and if phone calls are recorded so a case can be built up.

6- Food Provision led by Archan Raval (VP CBASS)

Archan explains that the current food options available on campus are not great and there is not a good variety of cuisine that caters to different dietary requirements, especially noting the lack of Halal options. He then raises the question to student assembly on what food options would students like to see available on campus. The main points raised where:

- Subway opening later for students.
- More Halal options available.
- More vegetarian options such as South Asian Cuisine.
- Late night vending machines that provide hot drinks.
- More late night options for students who are studying in the evenings.

A student assembly member raised the point of pushing for CostCutter to be open later in the evening. However it was noted by the Officers that CostCutters prices are expensive and they have limited stock available.

Suraj raises the point that a lot of these plans will not be applicable to current students as they will have graduated by the time new restaurants open. He therefore suggested that the current restaurants on campus to be pushed to have more Halal options and for restaurants to be open later in the evening.

Question - what is the operating module for this – is the university planning to self-operate?

Craig answered this question by explaining that the current catering on campus is done though a long term contract with Chartwells. Students of the Union have the opportunity to have a conversation with Chartwells to try and incite change. The Union needs to look at a focus group to discuss what food should be offered on campus. If students are interested in being involved they can contact Archan (archan.raval@brunel.ac.uk)

7- Democratic Review led by George Blake (Democracy and Student Engagement Coordinator)

George explains that there is a big upcoming democratic review that will examine the elections, student assembly and the democracy in the Union. A part of the review is student feedback and opinions that the Student Assembly will help answer.

1. Why did you decide to get involved in Student assembly/being an officer/democracy?

Online group – So they can promote leadership, diversity, generosity, or responsibility and accountability.

Group 1- Wanted to be part of a passionate group interested in politics and student issues. Wanted to bring about new changes to the university and learn about the university. It gives them a platform to help others.

Group 2 – Had passion for leadership and communicating and helping students as well as own personal growth

Group 3 –wanted to be part of the assembly to bring about positive experiences and fair elections.

2. What do you think works well about our democracy?

Online - There are plenty of platforms for different voices to be heard.

Group 1 – Giving the students the opportunities to fill out different positions – eg societies, officers and student assembly.

Group 2 – Everyone has the freedom to stand in the student assembly and it is a good platform giving students the chance to raise their voice

Group 3 – There is a fair vote and there is some diverse representation and the students voices are sometimes heard, the campaigning rules are quite strict and people are following them

3. What do you think could be improved about our democracy? What should we prioritize reviewing?

Online - Better coordination between officers and staff and better communication with officers and course reps

Group 1 – There is limited involvements with some students and they are not aware of student assembly etc there could be more diversity so we are aware of other students

problems. Regarding the election procedure as some students are not aware. We could have an online platform that contains all the information needed rather than just emails.

Group 2 – the lack of awareness to other students who are not a part of the unions activities. Therefore, It will reach more students. There is a lack of recognition for the part time officers and SA members – maybe a certificate or any type of recognition

Group 3 – make students and committees aware of the elections and involved, therefore the elections are more inclusive

9- Urgent business

Archan notes the concern surrounding accommodation and this will be discussed and investigated in future meetings.

Appendix 1 –**Minutes****Student Assembly****Date: 8th December 2022****Hybrid (The Venue/on teams)****1. Attendance and Apologies**

Members in Attendance	
Tanmay Sharma	Vice Chair Student Assembly
Ahmad Khalid	Student Assembly Member
Benjamin Wells	Assembly Rep Brunel Design School
Daksh Parihar	Assembly Rep Computer Science Department
Fabyeon Burgess-Yearwood - Online	Disabled students' officer
Jay Gill	Student Assembly Member
Mallikarjun Modi	Student Assembly Member
Mohammad Ashabul Haque	Student Assembly Member
Mohammad Abdullah Amir	Student Assembly Member
Nida Mushtaq	Student Assembly Member
Nilay Patel	Assembly Rep Business School
Nisarg Anil Pawar	Student Assembly Member
Ana Monica Santos Pereira	EU Officer
Eiza Tehreem	Women's Officer
Wiktorija Swoboda	VP CHMLS
Suraj Shaw	VP CEDPS
Archan Raval	VP CBASS
Tatiana Duplenko	Assembly Representative - Arts and Humanities Department
Shashank Manjunatha	Student Assembly Member
Shyam Pradip Tanna	Assembly Representative - Mechanical and Aerospace Engineering Department
Tom Godlonton-White	Team Brunel Committee member
Bashini Addarawalage	Team Brunel Committee member

Ahmed Rasib - Online	Student Assembly Member
Umar Abbas - Online	Student Assembly Member
Muhammad Abdullah Amir - Online	Student Assembly Member
Gano Othow - Online	BME Officer

Apologies

- Hussain Muhammad Mujahid.
- Faiza Al-Shafin Shajani
- Burhan Asif
- Rana Nauman Ishfaq

2. Minutes of the previous meeting – Thursday 27th October 2022, The Venue. See Appendix 1. Vote to approve minutes.

Minutes Approved.

3. Matters Arising

- a. Vote to approve NUS as the Returning Officer

The role of the Returning Officer is to make sure the elections are fair and impartial. The RO (Returning Officer) will also aid in the dealing of any complaints and concerns and act as an impartial body separate from Brunel Union. The appointment of the RO (Returning Officer) is the responsibility of Student Assembly. The Union has used NUS as the RO for over 30 years therefore they have great knowledge and understanding in regard to how our Union works and how the election process runs.

Student Assembly then took to a vote using the online polling system Vevox:

- For – 100%
- Against – 0%
- Abstain – 0%

NUS approved as the Returning Officer for elections in 2023.

b. Vote to approve temporary change in officer structure for 23/34 Appendix 2.

Currently working on a full democratic review this year which will be used in the academic year 2023/2024. However, in the meantime the Union has outlined a temporary measurement for our upcoming elections. An aspect of the review will include looking at the sabbatical officer structure, officer titles and roles they play. This will include the introduction of a Community Living Officer whose role will revolve around aspects of university life such as accommodation concerns and welfare.

Questions:

1. Will the students be involved?

It will be like the usual elections therefore this officer will be voted in by the students. This officer will be about the living side of university life for example helping with the cost-of-living crisis at the moment.

To add this is just a temporary structure for just this year, you will all get a chance to have your input in for the longer term.

2. A lot of the part time officers are missing this year such as the EU officer and women's officer.

The part time officer roles will remain the same.

We could not change the officer titles retrospectively we are now bringing in change from last year. We had a bad election period last year; therefore, we now have only three officers and are far exceeding what they are doing. Consequently, we need to bring in another officer.

Constitutionally we are obliged to have four officers, so this officer is needed. We need to make sure we are still functioning and moving on. Our fourth officer will be around the non-curriculum issues surrounding student living for example residency and community development and supporting team Brunel committee. This again will only be temporary to help with this year.

As we progress into next year's elections (2024) we will investigate this all together however this year is as its constitutionally vital. We do not want

to go back to a structure where there were so many problems therefore this is the best modal to get us through the next 12 months.

3. What roles are changing and what roles are being added.

The three collage officers are remaining but the VP titles are being removed and they will be renamed education and welfare officers for CHMLs etc. Their role will not change but some of the reasonability's will be loosened.

4. When will this election take place

The elections will take place first week of March and the new elected officers will take office in June.

Student Assembly then took to a vote using the online polling system Vevox.

- For – 57.14%
- Against – 42.85%
- Abstained – 0%

The temporary change in officer structure has been approved by Student Assembly.

**c. Vote to approve election rule changes for Spring 2023 elections
See Appendix 3.**

During the Spring Elections there was severe issues particularly surrounding the use of endorsements and harassments. Therefore, this rule change will ban the use of endorsements as this was successful during the Autumn elections. There will also be a slightly different composition of the election committee - we think we should have staff on the board for example someone from security to help tackle problems of harassment and bullying. Finally, you will have to preregister to vote online. These rules are like the rules during autumn elections.

One of the big complaints was the composition of the election committee, a member of the committee was investigated and was found to not have the right integrity and was disciplined. Integrity is vital for elections to be successful. We must be honest about the mistakes made last year and we do not want a repeat of this behaviour this year. Again, what this will look like next year will change due to our current ongoing democratic review.

Student Assembly then took to a vote using the online polling system Vevox.

- For – 77.77%
- Against – 22.22%
- Abstained – 0%

The election rule change for the Spring 2023 elections has been approved by Student Assembly.

d. Vote to approve timetable for Spring 2023 elections See Appendix 4.

A full breakdown of the timetable is available in appendix 4. We will use 20 ballot stations and the elections will take place in both the Atrium and the Venue. Timetable is based on last year's timings.

Student Assembly then took to a vote using the online polling system Vevox.

- For – 95%
- Against – 5%
- Abstained – 0%

The timetable for the Spring 2023 elections has been approved by Student Assembly

4. Motions

None.

5. Officer Reports

Full time:

- VP CBASS - See Appendix 5.
- VP CEDPS - See Appendix 6.
- VP CHMLS- See Appendix 7.

Part time:

- BME Officer - See Appendix 8.
- Environment and Ethics Officer - See Appendix 9. Not yet submitted.
- Women's Officer - See Appendix 10.
- LGBTQ+ Officer - See Appendix 11.
- Disabled students' Officer - See Appendix 12.
- EU Officer - See Appendix 13.

6. Student Matters

Tanya is organising a campaign surrounding social media and its physical side effects it has. Currently they are designing posters to hang around campus and will be on the Pickup the Mic podcast. The aim is to benefit not just ourselves now but also our future selves as we collaborate together. It is not an anti-social media campaign but more of a wellness campaign about living in the moment.

If you would like to be involved contact Megan, Tanya or Ruth (megan.staples@brunel.ac.uk, ruth.sharma@brunel.ac.uk, 2018462@brunel.ac.uk)

A member of student assembly raised the ongoing issue of heating in accommodation. Students are left cold during the day and the problem is not being fixed. Mill Hall is one of the accommodations that has problems. The Officers noted this down and will raise this problem in the upcoming Campus Operations Meeting.

A member of student assembly also noted that students are struggling navigating both the University websites and the Union website. Other members of the assembly agreed that this is also a problem they have encountered with students. There were particular issues surrounding Brightspace but also students were struggling to buy society memberships on the website. This was noted down and will be raised with the comms team. A focus group on the website will be created in the new year to have a better understanding of the problems students are having with the website.

Another issue was that some students were not aware of the events on campus hosted by the Union more advertisement is needed for events and initiatives such as Brunel Moves. A member of student assembly suggested to remove the alumni banners and replace them with advertisements for events

on Campus. Another student noted that these banners are important to showcase the outcome of being a Brunel Student and should not be rejected completely.

These points were noted as valid and that the banners could be refreshed weekly rotating between alumni and events on campus.

7. Urgent Business

Craig – to circle back to the temporary Officer structure, thank you for your time and votes however I did notice that there was a lot of people who voted against this change. The union wants to know what why this is the case and any concerns you may have about the structure. If you do have any feedback, please feel free to pass this information onto George Blake (George.blake@brunel.ac.uk).

Appendix 2

Officer **Report–** **Assembly** **Meeting:**
Suraj Shaw – VP CEDPS

Summary:

Had productive meetings with course reps and discussed issues brought up them. Due to winter break and then exams, had to conduct meetings in parts. The hack Brunel (hackathon) was conducted with a lot of students joining. New course structure was approved in senate so I am trying to get in touch with the professors and department heads to discuss about it. Also had a productive meeting with Berney Mosley, who met with all three sabbatical officer to discuss ideas and campaigns.

WHAT I HAVE BEEN UPTO:**Student Issues:**

- Students issues regarding exams and accommodation storage.
- Met with Chris Cox to understand the new misconduct regulations approved by the senate.

Course Reps:

- Had meetings with most of the reps who were available.
- Discussed various issues that students are having which are brought up by the reps.

CEDPS SEC:

- Attended most of the department SEC meetings.

Senate and Council :

- Presented UBS report to the council and senate, highlighting what the union is been up to.
- Discussed some key issues regarding ECs, academic misconduct, accommodation, visa and more.
- New course structure introduced by the VC.

Nomination Committee :

- Attended various meeting during the past month that was mainly regarding the recruitment of the new chancellor of the university.

CMB :

- **New programmes combining CEDPS and CBASS were introduced.**

Societies:

- **Brunel Hackathon was organized by tech society which went really well, over 100 students joined the hackathon of 2 days.**

Cy-Sec Campaign:

- **Successfully drafted all the campaign details and now brainstorming ideas with Charles on how to deliver it to students. AnaMonica has been also helping with her creative ideas.**

Graduation :

- **Attended and gave speech in graduation ceremony on 14th December.**

Meetings I attended:

- **CEDPS CMB**
- **Council EGM**
- **International Board Meeting**
- **Nominations Committee**
- **PGR Induction**
- **SEC Department meetings**
- **Senate**
- **Strategic Approval Scrutiny Panel**
- **Trustee Board Meeting**
- **UBS Cabinet.**
- **UBS Concerns**
- **UBS Mental Health and Wellbeing Strategy group.**
- **UBS One Brunel**

Appendix 3

January Student Assembly

Report: Wiktoria Swoboda – VP CHMLS

WHAT HAVE I BEEN UP TO

Sex@Brunel

- Completed the social campaign on Sexual Harassment Awareness, created a web-page on the Union's website; produced posters and hang them around campus.
- After producing and presenting the paper (appendix 1) on mandatory consent training (written in collaboration with Noah Yeates) to the Changing the Culture Working Group (22nd June) an action group has been created. It consists of Henrietta Spalding (Student Equality and Diversity Manager), Raven Pratt (Head of Student Services) and George Blake (Democracy and Student Engagement Coordinator) and myself as co-chairs.
- Have been working on the Consent Task Group since then, creating a plan for an in-Brunel research to showcase (to the Student Experience and Welfare Committee) the need of addressing SV and consent issue, as well as deciding on how to address it.
- As part of the group we also took time to review and discuss the university's consent training on BrightSpace.
- added questions to the Union survey, they will be optional and proceeded by a trigger warning.
- Attended online the NOMC UK (Not on My Campus) Convention, it had its focus on SV in universities, the impact on minorities, how to safely run social media campaigns around sensitive topics, EmilyTest, etc.
- Took part in a SafeZone Conference hosted at University of Salford in Manchester, with talks about:
 - Introduction to SafeZone App (later presented it to the Cabinet),
 - Women safety on campuses,
 - Promoting safety and wellbeing at your university,
 - Raising awareness of sexual violence against male and non-binary students,
 - Reporting.

- Plans to collaborate with the Comms department on creating a platform similar to [shesacrowd](#).

UPDATES:

- Plans to organize support sessions/talks with students and staff to give the opportunity to share your feelings and experiences with people who have experienced similar situations. First session would be an introductory one when we would ask participants of what they want to see on the next one, as well as go through some discussion points.
- Created a working group with Megan Staples and Ruth Sharma, that focuses on organizing various events for the Period@Brunel and Sex@Brunel campaigns.
- Continued work on Consent survey and continued researching various universities consent training while providing feedback to the University on current training module.
- University has put up a survey for Students about their Reporting Procedures, this is work done by a group of which I have been a member, I plan to organize stalls where I can encourage students to complete the survey and offer them a hot drink for doing so.
- Worked with the COMMS department on the campaign's webpage, added more content wrote earlier in the year.
- Plans to re-share content during the sexual violence awareness week in February.
- Wrote the survey, sent to various University and Union Staff for review.

Period@Brunel Campaign:

- Purchased products from [Hey Girls!](#) – 21,120 sanitary products (11,520 tampons and 9,600 pads) to arrive early October.
- Once they arrive the products will be put up in all Locos' bathrooms in the Hamilton Centre.
- Working on creating an informative social campaign, in contact with Sara De Benedictis, who has just finalised her research on period poverty.
- Working on an online survey to be put up once everything is set up, asking students about the initiative and technical issues like locations and types of products they'd like to see.
- Present the findings of the survey and the whole campaign to the APC and ask them to add that initiative permanently to their budget.

- Plans to organise a discussion panel about period taboo and period poverty, in collaborations with various cohorts (nursing, sociology, etc.) and the Staff.
- Together with the Comms, worked on promoting and informative videos about the campaign.
- Recorded a Pic Up The Mic episode about the campaign.

UPDATES

- Keeping a list of how many products are being used in each bathrooms.
- The Comms Department is working on the graphics for the Social campaign, after I provided them with the content and propositions for the graphics.
- The QR code for the survey (which asks students about the initiative and kinds of products they want to see) to be put up in bathrooms once the posters are printed.
- Worked with the COMMS department on the campaign's webpage.

Mental Health and Wellbeing Working Group

- Pushed the idea of compulsory Mental Health training for Personal Tutors on Collage meetings, which has been added (together with trainings on disability) to training programmes for Staff within my college,
- Had a meeting with a representative from Public Living Room, they have sent the box,
- Had multiple meetings with the ft officers and the Advice Team to discuss urgent concerns and then feedback them to various university staff.

Other

Student Experience and Welfare Committee

As a co-chair of said committee, I have been engaged in reviewing the committee structures. Some of the things that have been talked about: make sure that the committee holds a significant place on the agenda of Senate, ensure more student input into the agenda and overall discussion, ensuring a strong Student Union's influence, making it an enquiry committee- immediate action-focused.

LGBT+ History Month

Engaged in organising events and content for February, the LGBT+ History Month.

NUS

NUS has released their official report on the recent and historic allegations of antisemitism in the organisation, and specifically its sabbatical officers. Signed for meetings organised by the NUS following that.

TEF (Teaching Excellence Framework)

Together with Ruth Sharma (Head of Student Support and Representation) and Andrea Stock (Academic Representation Administrator) we have been working on the Student Submission for the OFS (Office for Students).

Comms

Worked with the Comms department on social media- various TikTok and Instagram posts/videos.

Cost of Living Campaign

Ensured the creation of creating a cost of living working group, a collaboration between the university and the Union. Attended meetings with Comms and the Student Voice Department to discuss and plan for the Cost of Living Campaign. Brought up the issues in all relevant University meetings. Attended a meeting organised by Imperial University about cost of living and their research on it. Filmed videos asking students for ideas of what the University and the Union could do for them.

Re-Freshers Fayre

Presented multiple presentations on the Union and its services to the new coming students.

Interviews

Was part of the interview panel for multiple interviews for the Student Voice and the Advice Service in the Union.

Cabinet

Influenced agenda of the Cabinet to discuss the SafeZone App and whether it is worth presenting to the University. Proposing a review of the Union's disciplinary processes to ensure they are fair and standardise.

The Vice-Chancellor and the Pro Vice Chancellor continually attend regular meetings with Claire Turner (the Pro Vice Chancellor Education) and the meetings with Andrew Jones (the Vice-

Chancellor). As well as attending the newly formed Student Experience Strategy Group.

ED&I

Joined a new Student ED&I Action Group, with a joint calendar of events and campaigns to keep different parts of Brunel (TasteKingdom, Brunel Volunteering, Student Centre Wellbeing Services, etc.) in touch with what is happening on campus. Got involved in planning for Black History Month with the new Anti-Racism officer Imarn Ayton as the lead. She is keen to collaborate with our societies, part-time officers and to organize events in Locos and Venue. Starting work on Disability Awareness Month.

Academic Misconduct

Organised meetings, planned and filmed an informative video about plagiarism, etc. with other officers and Chris Cox (Senate's chair for Student Conduct).

Freshers Week

Attended multiple collage meetings to give an introductory presentation for the Union. Worked throughout the Freshers Fair. Attended the Open Day.

Trans Remembrance Day

Helped Kira organise the Trans Remembrance Day.

CHMLS

Attended multiple Student Experience Committees and Board of Studies Equality, Diversity and Inclusion Committee

Joined a new CHMLS EDI Committee that takes a different, more proactive approaches to its meetings, there are six different groups, with different priorities, within the group: Crocodile (contribution to HR policies and procedures), Giraffe (raising profile of EDI in CHMLS and contributing to EDI strategy implementation), Penguin (tackling awarding gaps), Elephant (supporting students), Bear (building an effective EDI Committee team & maintaining a supportive culture; inclusive of academic & professional staff, taking account of intersectionalities) and Swan (culture change as evidenced

by external accreditation).
 Recent plans: create and put up 'ED&I- Tell us what you think' posters around campus. They would have a QR code on them so you can access an online short survey with open questions so you can ask and feedback on ED&I issues at the University.

Brunel Medical School

Started a conversation with newly formed department in CHMLS, which started working from this September, building connections with the Staff and joining various offer-holders meetings to present a presentation on UBS, our activities and services. Talked to the students about the Union, assisted in forming the society.

Panels

- attended multiple misconduct (professional suitability, plagiarism, disciplinary) hearings,
- attended multiple Hardship Fund Panels.
- Attended Senate Panels.

MEETINGS

- Access and Participation Committee
- Anti-Racism Working Group
- Cabinet
- Campus Services Operations Meetings
- Catch-up with the VC
- Changing Culture Working Group
- CHMLS EDI Committee
- College Education Committee
- Consent Project Task Finish Group
- Council
- Counselling in Brunel- feedback meeting
- Democratic Review Oversight Board
- Department Management Boards
- EC Policy Chat
- EDI Awareness Month Planning Group
- EDI Management Committee
- English Language Assessments Working Group
- Free Period Products- meetings with University
- Independent Student Submission
- Meeting with Gwyn regarding new washing options
- Meeting with officers and Advice Service
- Misconduct and Professional Suitability Board AGM

- **OneBrunel Meetings**
- **People and Activities sub-committee**
- **Review of reporting procedures**
- **Risk & Strategic funding committee**
- **Senate**
- **Student ED&I Action Group**
- **Student Engagement Working Group**
- **Student Experience Committees**
- **Student Experience and Welfare Committee**
- **Study Boards**
- **Trustee Board**
- **Union Mental Health and Wellbeing Working Group**
- **University Education Committee**
- **Venues feedback meetings**

Appendix 4

STUDENT ASSEMBLY REPORT 19th JAN.

ARCHAN RAVAL – VICE PRESIDENT College of Business Arts & Social Science.

- **On 16th of Nov. we had a meeting with Law Board Of Studies, and discussed to increase the placement opportunities for law students.**
- **On 16th Of Nov. I had a meeting with Dean of Business School and discussed about exam hall space issue and students comfort for exams.**
- **Attended Union of Brunel Students Trustee committee meeting.**
- **Attended 324th Senate meeting and discussed to prioritise Tier 4 students misconduct decisions and their ECs application.**
- **On 15th Of Dec. attended Winter graduation at Central Hal, Westminster.**
- **Presented few issues of accommodation at SEWC (Gordon Hall, West Hall)**
- **Attended meeting with an Indian High commission and raised the concerns about accommodation, job opportunities.**

Committee I sit on:

- **Member of trustee board committee**
- **Chair of Strategic Funding Risk Committee**
- **Chair of People's and Activity Committee**
- **Member of Senate**
- **Member of Council**
- **Member of student experience and welfare committee**
- **Member of cabinet**
- **Panel member for misconduct meetings**
- **Panel member for Hardship Fund.**

