**MOTION**

**Title: The title of the motion (e.g. Motion to Create a Model Motion)**

**To: Student Assembly (font is Arial, size is 12)**

**Meeting: Meeting number in bold (e.g. 01)**

**From: Name, position in bold (e.g. Bugs Bunny (President))**

**Date: Date of submission in full in bold (e.g. Friday 30 July 2010)**

**This Union Notes (font is Arial, size is 11)**

This section highlights the current issues that the motion is to address. It should be purely factual in nature.

(eg “that new assembly members may not know how to submit a motion” “Only 1 in 10 assembly members submit a motion to be discussed”)

**This Union Believes**

This section should include the analysis of the above facts stating why they are a good or bad thing. The analysis should be split into short bullet points (eg “that new assembly members should know how to submit a motion)

**This Union Resolves**

This section should outline what the Union is going to do (eg “to provide training to all new assembly members in how to submit a motion)

*All motions require 2 students to sponsor the motion. Usually, the proposer is the student submitting the motion, the seconder is another student who supports the motion.*

**Proposed by: Name of Proposer Seconded by: Name of Seconder**

**Signature: Signature:**